INTRODUCTION

AMAZON IS COMING!
Monday, March 19, 2018

Punchout Catalog will be available in BuzzMart!
ACCOUNT REGISTRATION

CREATING AN AMAZON BUSINESS ACCOUNT
• Pre-Launch Email
  • General Information
  • De-Registration Instructions
    • Amazon Business Account w/Spend
    • Amazon Business Account with GT Alias
    • Amazon Business Account with Department Alias
    • Multi-User Business Account

• Launch Email
  • Monday, March 19
VERIFYING YOUR BUZZMART EMAIL
ACCOUNT REGISTRATION

Welcome to Amazon Business!

Purchase on behalf of Requisitioner - Pilot using SciQuest-JAGGAER
Create an account using gjacob@ucsd.edu to get started

By clicking "Continue", you accept the Amazon Business Account Terms and Conditions.

Your account information, including order history, addresses, payment methods, and personal information will be visible to administrators of the business account. The administrator of the account will have the ability to manage or close this account.

Need help?
For questions, contact Business Customer Service
Conditions of use | Privacy Notice
©1996-2017, Amazon.com Inc. or its affiliates

Create account

Your name
Robbie Jacob

Email
gjacob@ucsd.edu

Password

Re-enter password

Create your Amazon Business account

By creating an account, you agree to Amazon's Conditions of Use and Privacy Notice.

Already have an account? Sign in
ACCOUNT REGISTRATION

Almost complete!
Your account changes have been saved. sjacob@ucsd.edu will be your account for business.
Complete

Your account has been created
You can now purchase for your business with sjacob@ucsd.edu through your instance of SciQuest-JAGGAER
Start shopping

Need help?
For questions, contact Business Customer Service
Conditions of use | Privacy Notice
©1996-2017, Amazon.com Inc. or its affiliates
Several categories are blocked or restricted
Amazon is responsible for item categorization
Individual items \textit{cannot} be exempted from a category
You are responsible for the purchases made under your account
• “Category Restricted” Messaging
• Items in these categories *may* not be allowable
• Review all items prior to submitting or approving your cart
RESTRICTED CATEGORIES

<table>
<thead>
<tr>
<th>Amazon Devices &amp; Products: Coin</th>
<th>Jewelry &amp; Watches</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amazon Devices &amp; Products: Dash</td>
<td>Kitchen</td>
</tr>
<tr>
<td>Baby Products</td>
<td>Lawn &amp; Garden</td>
</tr>
<tr>
<td>Beauty</td>
<td>Material Handling</td>
</tr>
<tr>
<td>Collectibles &amp; Sports Memorabilia</td>
<td>Media</td>
</tr>
<tr>
<td>Credit Cards</td>
<td>Services</td>
</tr>
<tr>
<td>Digital Goods &amp; Content</td>
<td>Shoes</td>
</tr>
<tr>
<td>Food &amp; Grocery</td>
<td>Vehicle and Automotive</td>
</tr>
<tr>
<td>Food Service Supplies</td>
<td>Video Games</td>
</tr>
<tr>
<td>Furniture</td>
<td>Wholesale &amp; Industrial</td>
</tr>
<tr>
<td>Health &amp; Personal Care</td>
<td>Wireless Devices</td>
</tr>
</tbody>
</table>
Homdox Car Air Purifier, True HEPA Travel USB Auto Air Cleaner with Cigarette Adapter, Sedan Air Freshener Remove Cigarette Smoke, Odor Smell, Bacteria for Small Bedroom, Pets Room, Refrigerator, Traveling

Price: $55.99  prime

5% off 2 item(s)  1 Applicable Promotion

In Stock.
Want it tomorrow, March 15? Order within 2 hrs 8 mins and choose One-Day Shipping at checkout. Details

Business Seller  Sold by Homdox  and Fulfilled by Amazon. Gift-wrap available.

- Captures 99.97% of allergens with True HEPA filtration including: dust mites, pet dander, plant pollens and more.
- With activated carbon treatment removes formaldehyde within one hour more than 99%. Reduces odors from pets, cooking and smoking with this activated carbon.
- According to the American Academy of Pediatric Allergy and Immunology, Doctors recommend HEPA air filtration to reduce exposure to car asthma triggers.

Other Sellers on Amazon
HARD BLOCKING

- Items in these categories cannot be purchased
- Hard stops to prevent item from being added to Cart
- Individual item exceptions are not allowed at this time
<table>
<thead>
<tr>
<th>Alcohol</th>
<th>Amazon Devices (other than Echo)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apparel and Jewelry</td>
<td>Baby Products</td>
</tr>
<tr>
<td>Beauty Products and Health and Personal Care</td>
<td>Collectibles &amp; Sports Memorabilia and Sport Goods</td>
</tr>
<tr>
<td>Laptops, Desktops, Routers, Modems, Software</td>
<td>Credit Cards</td>
</tr>
<tr>
<td>Food and Grocery and Food Service Supplies</td>
<td>Furniture</td>
</tr>
<tr>
<td>Home Décor, Appliances, Fixtures, and Security</td>
<td>Kitchen</td>
</tr>
<tr>
<td>Lawn and Garden and Material Handlings</td>
<td>Luggage</td>
</tr>
<tr>
<td>Magazines</td>
<td>Music and Musical Instruments</td>
</tr>
<tr>
<td>Pet Products and Pet Supplies</td>
<td>Professional Chemicals and Healthcare</td>
</tr>
<tr>
<td>Toys and Games</td>
<td>Vehicles</td>
</tr>
<tr>
<td>Video and Video Games</td>
<td>Wireless Devices and Services</td>
</tr>
</tbody>
</table>
EXAMPLE – HARD BLOCK

⚠ Company Blocked
This item has been blocked from purchases by your organization.

BOR Univ System of Georgia by and behalf of the Georgia Inst of Technology employees: This item is not approved for purchase from Amazon. Email purchasing.ask@business.gatech.edu if you have any questions.
GATechpunchout employees: This item is not approved for purchase from Amazon. Email purchasing.ask@business.gatech.edu if you have any questions.

Show fewer admin messages

Epic Furnishings
Deluxe 8" Loft Cotton/Foam Futon Mattress, Full, Twill Huntergreen
⭐⭐⭐⭐⭐ 6 customer reviews | 4 answered questions

Price: $171.31 FREE Shipping for Prime members Details

Ships when available in 1-2 days.
Ships from and sold by Amazon.com.

Size: Full
Twin | Full | Queen

Color: Twill Hunter Green

Add to Cart
1-Click ordering is not available for this item.

Ship to:
Select a shipping address:

Add to List
Add to your Dash Buttons
HALTED ORDERS

WHAT HAPPENED TO MY ORDER?
HALTED ORDERS

- Orders may be halted
  - Reasons Include
    - Item Availability
    - Price Change
    - Item is on backorder and cannot be fulfilled in timely manner
- See Halted Order email for explanation
- Close the encumbrance on any line items that have been halted
HALTED ORDER EXAMPLE

Thank you for shopping with Amazon.com. Your item(s) cannot be ordered at this time. Itemized order details are below.

Your order has been halted
The item(s) listed below cannot be ordered because of an unexpected issue. Please email corporate-punchout@amazon.com or call Amazon Business Customer Support at 1 (888) 281-3847.

Group 1 of 2: Items that will not be shipped
There wasn't enough in stock to fill your order and we couldn't find a replacement. Try ordering it again.

16.4ft 
Red:Blue 
4:1

ABello LED Strip Light Plant Grow Lights 16.4ft 3050 SMD Waterproof Full Spectrum Red Blue 4:1 Growing Lamp for Aquarium Greenhouse Hydroponic Plant Garden Flowers (2 M)
- 2.0 of the above will NOT be ordered.
- There wasn't enough in stock to fill your order and we couldn't find a replacement. Try ordering it again.
SHIPPING & RETURNS

• Amazon Prime for Business!
• Unlimited, Free 2-Day Shipping on eligible items
  • On the item page, look for the logo
• Can only ship to Institute-approved addresses only
  • These are already loaded in BuzzMart
• Returns must be done through the requester’s account
INVOICING

- Items will be paid for via e-invoicing
- No need to submit invoices to Accounts Payable
- Receipt required for payment
  - PO value is $3,000 or greater
  - Line item has been marked “Hold for Receiving”
• Account Registration questions or problems
  • AB-Services@amazon.com

• Orders, Transactions, Shipment, General Amazon-related inquiries
  • Corporate-PunchOut@amazon.com

• Procurement related questions or problems
  • Purchasing.ask@business.gatech.edu